

BOARD POLICY LETTER
14 MARCH 1971RA
REVISED S REISSUED 7 JULY 1975 AS BPL
Remimeo RE-REVISED 9 OCTOBER 1977

All CANCELS
Students BPL OF 14 MARCH 1971R
All Staff SAME TITLE
Supervisor (Revisions in Italics)
Hats
Cramming Hats
STO Hats
Hatting Hats

ON GIVING CHECKOUTS

Before any person may give another a starrate checkout on a policy, bulletin or tape or any materials, he must himself have *studied* the material. This will make it possible to consult the understanding and ability to apply the material of the person being checked out.

It is optimum if the person giving the checkout has been starrated on the materials.

This in no way alters High Crime policy, OK to Audit Chits, OK to Supervise Chits or any rules of study or training. Supervisors and Auditors still get checked out in Qual. In this case for instance, it would be usual for the Qual Sec to start the chain off by reading the material of the new policy or HCOB and starrating the Cramming Officer and Auditors. Hatting Officers and Staff Training Officers are expected to have *studied* the material before they can starrate others. The unvarying rule is: THE MINIMUM REQUIREMENT FOR GIVING A STARRATE CHECKOUT IS HAVING STUDIED THE MATERIAL ON WHICH ONE IS CHECKING OUT ANOTHER.

This policy should make checkouts faster and more effective.

Training S Services Aide and
Flag Dir of Training
for
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FOUNDER
Revised by
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Approved by the
Commodore's Staff Aides
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Board of Issues
Authorized by AVIJ
for the
BDCS:

LRH:BOI :CSA; SMJH:MG:dr BOARDS OF DIRECTORS

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