

D/G Int US  
D/G US  
Guardian WW  
D/G Int WW

18 October 1970

Re: Int US

Dear Terry,

I have just spoken to Jane and Herbie on Their return who have filled me in on the scene in Intell US. My only comment is how did you survive much less get anything done.

I must apologise for some of my actions as they were now obviously unjust, and based on the fact that I didn't know what the scene was.

I didn't know that you weren't getting expenses, that you couldn't get FP to buy books etc.

I am sure that some of my actions must have caused ARC breaks. The majority of it based on the missing scene of what was the operating environment of Intell US. I don't like being choppy, but I got rather ruthless trying to handle the Australian Intelligence scene and a lot of it has stuck.

I understand you are getting some expenses now and so is Joe. I don't want a repeat of this so from now on please consider you have a wide open comm line to me ( which you always did have) and you can put anything you want on it. If pounding a few desks and maybe a few heads doesn't produce results in the US, then put it up to me and I'll back you.

Herbie explained your admin system to me with Pending file full of orders. I tried this myself and found it too unwieldy.

I suggest the following which I'm using. Keep two sets of logs, one for orders in and one for orders out. The in logs have copies of

orders from anyone to you or anyone under you logged by date, who it's from, who to and priority. This would have orders from me, CS-G, The Guardian, and D/G US.

Note: I keep CS-G orders in a separate log which is a good system as her orders of course take priority.

The orders out log has orders from you to any one else in it. Go through the orders in logs frequently and see if you can think of a way

---

- 2 -

to do the order more quickly. Go through the orders out regularly and nudge them.

As regards CS-G orders to me that I re-write to you, I believe Jane d a word with you about not spreading CS-G's name across despatch traffic, so in future to handle this I will put a small c after any orders to you from me that originated as CS-G orders. After a heading:

Re: Revolutionary Groups-c

Or if no heading just:

c

These can also go in your CS-G log book as on the whole I simply copy the order verbatim and sign my name to it. Be sure and note however that the order came via me.

So next get all your orders together and figure out what you can handle. What you can't handle write to me with what cooks and I'll see what we can sort out on it. Even if it is a minor detail that is bugging the whole works let me know. Also if you want, send me a list of what I've sent you and I'll let you know what is CS-G orders.

If you run into any difficulty, for gawd sake let me know and you

can always write to me personally care of WW ( There's a standing rule  
that nobody opens my mail but me) or at my home.

11 Home Flatt

Sharpthorne

Sussex

England

In fact I would appreciate your opinion on the current scene and  
ould like to here from you.

Love

Mo

---