

HUBBARD COMMUNICATIONS OFFICE
Saint Hill Manor, East Grinstead, Sussex

Remimeo
Class VII Auditors
Class VII Internes
Tech Execs
HGC Auditors
Review Auditors
Qual Execs

HCO POLICY LETTER OF 12 JULY 1965

**RELEASE POLICIES
STARTING THE PC**

Due to the vast number of Former Releases and the way the check outs can hold up case, NO PC WHO HAS BEEN AUDITED BEFORE MAY BE ACCEPTED FOR PROCESSING (LOWER GRADE OR POWER) WHO HAS NOT BEEN CHECKED OUT FOR FORMER RELEASE.

These check outs are done in Review by a Review Auditor. They consist of doing well the Pol Ltr Form 26 June 1965.

The pc is then shifted to the HGC for a complete rehabilitation as per HCO B 30 June 1965.

The HGC auditor must be good on a meter and know a clear condition on a meter (floating needle) when he sees one. The meter TA should be anywhere between 2 and 3 for either sex.

The HGC auditor is to get the meter to clear condition and then must end off as per new Model Session at once and send the pc to Qual to be Declared a 1st Stage Release or 1st Stage Released OT.

Great care must be taken by Qual personnel or the examiner not to fool about with the pc's folder or Review check outs on a Declare as such can key the Release back in again and ARC Break the pc by Invalidation.

The pc may only be audited further on Power Processes but the pc may be trained and may audit others. Also ARC Breaks, PTPs and withholds may be done on Former Releases but not by repetitive processes.

GRADE PROCESSING

For the purpose of re-establishing Former Releases earlier policy is modified, permitting the pc to buy a minimum of 5 hours of processing which includes the price of the Review, the time of the Review being deducted from the 5 hours.

If the pc is raw meat, never before audited, the above formality of Review is dispensed with by the Registrar in registering them and the rules concerning intensives apply.

If the person is not found to have been a Former Release by Review, whatever is found is handled by the HGC auditor in completing the 5 hours.

POWER PROCESSING

All the above except the 5 hour limit applies to Power Processing.

The person is first checked out by Review, then sent to the HGC and rehabilitation of any former Release is declared when rehabilitated.

The preclear is then returned to the HGC with as small a loss of scheduled auditing time as possible and is entered into Power Processing.

The auditing continues until the preclear is a Second Stage Release or Second Stage Released OT.

**ACTIONS TAKEN
RAW MEAT**

Registrar establishes that the person has never been audited before and signs the person up accordingly.

Person goes straight to HGC and is audited to Release.

The moment the auditor sees a Floating needle and a TA between 2 and 3, the auditor stops the session and sends the pc to the Examiner to Declare.

If the pc looks good and feels okay the Examiner sends through to Certs and Awards for Release award.

Any rebate from any intensive bought is credited to training for the pc. The above actions are covered in more detail in Body Routing Forms.

FORMERLY AUDITED PC

The Registrar, if the pc is asking for Former Release check (the Registrar must not push it or bring it up but should try to sell a 25 hour intensive), signs the person up for a 5 hour intensive (if the person does not sign up for 25 hours).

The preclear is routed to Review for a Form 26 June 65.

The preclear is then routed to the HGC to complete the time signed up in rehabilitation of Former Release.

If the person was not found by Review to have been a Former Release, the HGC auditor starts the grade applicable to the pc-Level Zero in pcs who have not had it (,ompleted on them.

Every effort must be made to sign the non-Former Release up for more processing if not yet Released in the HGC.

Body Routing Forms will be issued to cover these routes.

FREE PASS

If the pc presents a letter from me for a Former Release check, the check only is given in Review.

The person is not entitled to rehabilitation of the state in Review or to HGC auditing by reason of a Free Pass.

If Former Release is found, the person is routed at once to the Registrar for a sign up for 5 hours to get the state rehabilitated, the TA down and needle floating.

The person may only be declared a Former Release by Certs and Awards if the rehabilitation work is done.

There is no declaration of Release on a Free Pass to Review. The Free Pass does not include it.

Any amount left to the nearest whole hour is applied to training.

If the needle floats during the Review free check out, the person is routed to the Registrar for a 5 hour rehabilitation intensive and when the rehabilitation is done every effort is made by the Registrar to sell training-the only thing that will take the person to Clear. If the person is an HCA and wants no more local training the Regisirar may select the person to Saint Hill as per the Field Staff Member Programme, the org being credited with the 10%.

SUMMARY

The Review auditor does the Form 26 June 65 only.

The preclear is rehabilitated in the HGC.

Free passes to Review checks open the door to a 5 hour rehabilitation intensive that is then sold.

Reattainment of Release opens the door to selling training at once.

Raw meat is sold 25 hour intensives.

Examiners do not key in Releases by heavy handed examinations. They look for good indicators. If these are present the rehabilitated Former Release is passed through to Certs and Awards. If the person does not think he or she is released, or bad indicators are in plain view, the Examiner routes to Review.

In power Processing all formerly audited people are begun by a Review Check. Its cost is included in their intensives. On all persons found to be Former Releases the first few hours of Power Processing are spent rehabilitating the state of 1st Stage Release. The person is then sent by the auditor for Declare? First Stage Release. Then Power Processing is begun.

In Power Processing Raw Meat, pcs are just entered into Power Processing without Review but with a pc Information Form done.

The pc Information sheet is also done on pcs returned from Review as Former Releases.

Note: No testing is done now on any of these lines, being abolished.

This Pol Ltr supersedes or modifies any policy or SEC ED in conflict with it. The above are the correct actions.

L. RON HUBBARD