

HUBBARD COMMUNICATIONS OFFICE  
Saint Hill Manor, East Grinstead, Sussex  
HCO POLICY LETTER OF 31 AUGUST 1981  
(Cancels BPL 21 Feb 71R Supervisor Checkouts and  
BPL 14 Mar 71RA On Giving Checkouts)

Remimeo  
Student Hat  
Supervisor Courses Students  
Supervisors

## GIVING STARRATE CHECKOUTS

(This PL incorporates the relevant data from the above BPLs.)

Ref:

HCO PL 24 Sep 64 Instruction & Examination: Raising The Standards Of  
HCO PL 28 Aug. 65 Scientology Training Twin Checkouts  
HCO PL 4 Oct. 64 Theory Check-Out Data  
HCO PL 4 Mar 71 II How To Do Theory Checkouts And Examinations  
HCO PL 12 May 64 Theory Testing Expiration Dates  
HCO PL 29 Oct 81 Starrate Outpoints  
HCO PL 19 Aug 79R High Crime - Addition High Crime Checkouts And W/C  
Rev. 30.6.80

The only requirements for someone to give a starrate checkout are: (1) he has done the starrate checkout section of the Student Hat or Basic Study Manual, and (2) he has studied the materials on which he is giving the checkout.

It is optimum if the person giving the checkout has been starrated on the materials. But this is not mandatory.

Starrate checkouts are done by students on each other. They are not done by the Course Supervisor.

The only starrate checkouts on students done by a supervisor are those done on the Policy Letters to do with the procedure and technology of checkouts. This is done initially and as may be required at any later time to ensure that his students know how to give standard checkouts exactly by the book.

The supervisor observes his students giving each other checkouts. He sees to the quality of these checkouts. If the checkouts are excellent he lets the students get on with it. If correction is required he hands out a pink sheet to the student to word clear and re-study the appropriate checkout PLs and then he checks the student out on these PLs and the procedure himself.

The checkout materials are the only ones he checks the student out on personally.

The remedy for improper checkouts is word clearing and further study of checkout materials, not the supervisor taking over checkouts of all course materials himself.

Only in this way can you have effective checkouts and a supervisor who is free to supervise effectively.

L. RON HUBBARD  
FOUNDER  
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