

HUBBARD COMMUNICATIONS OFFICE  
Saint Hill Manor, East, Sussex  
HCO POLICY LETTER OF 7 DECEMBER 1971

Remimeo  
Advance Orgs  
AOSHs  
SHs

**ADVANCE COURSE VIOLATIONS**  
(Reference HCOB 8 Oct 71 Issue II C/S Series No. 5 and  
HCOB 7 Dec 71 C/S Series No. 5 ADDITION)

Hereafter the following will be considered GROSS VIOLATIONS if they occur in an Advanced Org or an AOSH or SH.

Full Solo Line not under 1 In Charge.

Having no Review Auditor or Auditors in the Solo Ad-Course line up, but sending pcs to "Review" and jamming them into HGC backlogs.

Letting a student onto Solo Auditing who can't audit and hasn't been trained to audit.

Giving a Solo Student his materials while he is still studying basic auditing.

Letting files or materials get in any confusion.

Letting security go out on the Solo materials line.

Failing to C/S sessions.

Not having a Solo Unit.

Not applying the C/S Series.

Not making students attain the EP of a level before going on.

Using next levels to handle what's wrong with a case.

Not seeing Solo and Advance Course are well attended and promoted and sold.

Failing to get blows or incompletes back in and handled.

Lose track of a student after sending him for intensives and not being at all times aware of who is on Solo lines.

Feeding EPs to students.

Failing to be courteous and friendly and helpful to Solo students.

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These are the major faults which slow up or stop the Solo-R6EW-AO flow lines, cost wins and income and keep orgs who have AO lines from being prosperous.

If you were to take the above as a checklist and go over the Solo lines, each point found in violation would be a major WHY as to low income and upsets.

For instance the Solo Supervisor is not just responsible for the Solo Course. He is responsible for ALL checkouts of ALL solo and Advance Courses INCLUDING R6EW.

When there is no IN CHARGE for the whole line, Solo, R6EW, clear to VII on up there is no one to regulate and coordinate flow so it doesn't flow.

If there is no Solo Review Auditor then a patch up can only be done by sending the person to the HGC where an inevitable backlog bars the person off Solo for days, weeks or forever and kills all further course wins and sales. Review for a Solo student must be immediate. It is of course charged for.

The only way a Solo student gets off this one line is by be sent to Cramming. That should be a one day action at the most.

If Mini Courses have to be taken by Solo students they are taken under the Solo Super.

This doesn't say that the Solo Course Supervisor cannot have persons for Admin and other Course Supers under him.

As for Promo, when an AO begins to specialize in intensives, lower grades and Class IV actions they are taking business away from Class IV orgs and SHs and not wearing their own hat. Thus Solo Courses MUST be promoted.

Nothing in this Policy Letter may be interpreted to mean that a Solo sign up can't be audited on anything but fast reviews. It is totally possible that a person signed up for Solo R6EW may be found to need several intensives and be given them. As long as 1. The student IS signed up for Solo and 2. He is not shunted over into HGC backlog but is actual gotten into auditing with actual intensives being given in rapid succession like one or two 12½ hour intensives a week. If these conditions can't be met the Solo line is justified in expanding its own review.

All manner of irregularities can occur on Solo lines. Like giving a "10 day Solo Course" at R6 level and then letting the student who of course could never learn to audit in 10 days, fall flat on his head from there on out.

The line up is given in C/S Series No. 5 and C/S Series No. 5 Addition.

Solo Courses can and do produce the most fantastic wins and case gains.

It is up to those entrusted with the activity to make it so.

L. RON HUBBARD  
FOUNDER